



RECOMMENDATION DETAIL REPORT – 3RD PARTY RELEASE SUBSCRIPTION REQUEST FORM

AUTHORIZING DEALERSHIP INFORMATION

Authorizer's Full Name: _____ Phone Number: _____
Dealership Name: _____
Job Title: _____ Department: _____
Email Address*: _____

*Must be your dealership email; example: johndoe@americanmotors.com; not johndoe@yahoo.com

3RD PARTY RECIPIENT INFORMATION

Recipient's Full Name: _____ Phone Number: _____
Company Name: _____
Job Title: _____ Department: _____
Recipient Email*: _____

*Must be his/her company email; example: johndoe@americanmotors.com; not johndoe@yahoo.com

SUBSCRIPTION PREFERENCES

Frequency: Last Business Day (report sent for previous day's recommendations; select days below):
 Sun Mon Tue Wed Thu Fri Sat
 Last Business Week (report sent for previous week's recommendations every Monday)
 Last Business Month (report sent for previous month's recommendations second day of each month)
 Month to Date (weekly report sent for current MTD's recommendations on every Monday)

Included Recs: **Declined Only** All (approved, declined, previously done, etc.)

Sort By: **Customer Last Name** RO Number Advisor Name
 Recommendation Date VIN

Format: Excel **CSV - comma delimited** XML file w/report data
 PDF Web Archive TIFF



AUTHORIZATION AND AGREEMENT TO DISTRIBUTE INFORMATION

On behalf of Dealership, I am requesting that AutoPoint distribute confidential information to my 3rd party vendor or partner via email and/or FTP. The confidential information may consist of customer, vehicle, and service information, including: customers' names, addresses, phone numbers, and email addresses; customer-owned vehicles identified by owner, year, make, model, engine, mileage, and VIN; customers' service records including recommended work, both performed and declined, and the cost thereof; and other information disclosed in the Recommendation Detail Report by AutoPoint.

I verify that my 3rd party vendor or partner company listed on this form is authorized to receive and view the confidential information and that they will not disclose the confidential information to any unauthorized party. I take full responsibility for maintaining the confidentiality of the information and understand that AutoPoint is not liable if the confidential information accidentally or intentionally becomes part of the public domain.

I understand that email does not constitute a completely secure means of transmitting the confidential information. Certain privacy risks exist that could potentially compromise the confidential information. As a result, it is my responsibility to safeguard and protect the confidential information sent to me or my 3rd party vendor at my request. AutoPoint reserves the right to discontinue this report or alter delivery methods at any time without advance notification.

Dealership Authorizer's Signature

Date

QUESTIONS? Contact AutoPoint Support toll-free at: 877-567-4349, or by email at support@AutoPoint.com.

SIGN AND FAX FORM TO AUTOPOINT SUPPORT AT: 888-285-1418